



ISO 9001:2008 CERTIFIED INSTITUTION

S.D.P. College For Women

RE-ACCREDITED A GRADE BY NAAC

Behind Fort (G.T.Road, Near Power House)

Daresi Road, LUDHIANA - 141 008.

New Additional Site : Vill. KHAWAJKE-MANGAT

Rahon Road, Ludhiana.

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Dated: 28th January, 2021.

All the Hon'ble Members of I.Q.A.C.
S.D.P.College for women,
LUDHIANA.

Respected Sir/Madam,

A meeting of the members of I.Q.A.C. will be held on 5th February, 2021 at 11:00 a.m. in the Principal Office under the Chairmanship of Mrs. Manju Bhashinee, Officiating Principal, S.D.P.College for women, Ludhiana. The following Agenda will be discussed:-

1. To confirm the proceedings of the last meeting.
2. To consider regarding follow-up Action/Progress on the Resolutions of last I.Q.A.C. meeting.
3. To discuss regarding Indoor Stadium to be functional for indoor games. Teacher In-charge to be deputed.
4. To consider regarding one shop in College to be used as Tuck-shop and photo-stat facility to be started for the students on payment basis.
5. To discuss the measures for making admission promotion more effective for the session 2021-2022.
6. To discuss the Innovative best Practices for the Institution :-
i) Nursery should be set-up in the college, Green team to be formed and students will be having information through various awareness sessions
7. To discuss regarding publication of Book on Moral values/Education.
8. To consider regarding MOU's to be signed with the Industry for the placement & training of the students with the support of Management members and staff.

Any other item with the permission of the Chair.

Special request to Members of IQAC Committee :-

Due to worldwide spread of Corona Virus Disease (COVID-19), members are requested to take adequate safety measures. They are advised to come in the Meeting wearing mask and other protective measures.

Thanking you,

Yours truly,

Coordinator IQAC

Co-coordinator IQAC

M Bhash
Principal

Date: 5/2/2021

11:00 a.m. 89

A Meeting of Members of Internal Quality Assurance Cell (IQAC) is held today i.e. on 5/2/2021 (FRIDAY) at 11-00 a.m. under the Chairmanship of Mrs Manju Bhasinnee officiating Principal SDP College for Women in the Managing Committee Room of SDP College. The following members are present: —

1. Mrs Manju Bhasinnee
oblog: Principal 7/2/21
2. Sh H.K. Chugh, General Secretary 4/2/21
3. Ms Ruby Co-ordinator Ruby 5/2/2021
4. Mr Ajay Co-Coordinator Ajay Kumar 5/2/2021
5. Dr. Sanji V. Bindra Sanji
6. Sh Jasvir Chavhan Jasvir
7. Dr S.M. Sharma, Director S.M.
8. Mrs Beety Narula Beety
9. Ms Sonia Singh Sonia
10. Ms Gurseet Kaur Gurseet 5/2/2021
11. Dr Mrs Ranjana Sood Ranjana 5/2/21
12. Dr Shikha Mishra Shikha 5/2/21
13. Ms Sulchinder Kaur Sulchinder 5-2-2021
14. Ms. Ronika Ronika 5/2/2021
15. Ms Jaspreet Kaur Jaspreet Kaur 5/2/21
16. Ms. Timcy (Student Representative) Timcy 5/2/21
17. Ms. Poonam (Alumni) Poonam 5/2/2021
18. Mr. Jaswinder Jaswinder Sir Jaswinder Sir

1) Meeting started with the permission of the

Chair. Ms. Ruby, IOAC Co-ordinator welcomed Sh H.K. Chugh, General Secretary, SDP College & Managing Committee, Dr S.M. Sharma, Director (SDP college), Mrs Manju Bhasinnee, (Chairperson, IOAC) and all IOAC members in the IOAC meeting.

2) Minutes of the last meeting were read and confirmed by the Members unanimously.

3) Follow-up action/progress on the Resolutions adopted in the last meeting were informed to the Committee Members.

4) Firstly, the House discussed regarding Indoor Stadium to be functional. Dr Ranjana Sood explained which games can be started in Indoor Stadium. Sh H.K. Chugh suggested to arrange the Indoor Games like Badminton, Table Tennis, Chess, Carrom etc in the Indoor Stadium at the earliest. Further, he suggested that Inter School sports competition should be conducted. Sh Jasveer Chauhan, Principal SDP Sr. Sec School also suggested that School level competition should be arranged and proposal for the same to be submitted in writing. Mr. Jaswinder (Asstt. Prof. Phy. Edu. in SDP college), special

House members agreed.

- Sh Jasveer Chauhan further suggested that each department should contribute more in admission promotion by organizing various competitions like Quiz/Dance/Music/Fine Arts/Heritage of their school level. Dr Ranjana said feeding areas to be sent invitations.
- Ms. Ruby, IAC Co-ordinator further suggested that Inter School debate/declamation/quiz should be conducted at the institution level like we conduct Sh R.L. Bhasin Inter College declamation contest in the college campus to make it popular in the public. All members agreed. Proposal will be made by the Co-Academic Incharge in near future.
- Sh H.K. Chugh said that for the betterment and improvement of the college, feedback from the Parents and Alumni should be collected.
- Ms. Sulchinder said that suggestions/complaints from the students should come forward. Therefore suggestions/complaint Box can be made attractive and easily approachable. Sh Jasveer Chauhan suggested that suggestions/complaints box should be opened

on daily basis so that issues of students can be taken on priority basis.

- 6) Further Mrs Manju Bhashinee (Offg. Principal & Chairperson IQAC) suggested that one shop in the college to be used as Tuck-shop and Photo-stat facility to be started on payment basis, Sh H.K. Chugh suggested that permission from the Management is required in this case. Dr. Ranjana suggested that we should promote women Entrepreneurship, therefore, chance should be given to our needy old students. Sh H.K. Chugh said Dr Ranjana to give the names of the interesting & needy students.

- 7) Further, the discussion continued and move to the next agenda point i.e. to start Innovative best practice for the Institution.

- Ms. Ruby, IQAC Co-ordinator informed the House that we should start at least 2 Innovative best practices for the Institution for the session 2020-2021
- Dr Ranjana explained the idea of the kitchen garden. She explained how we can use the free space to grow vegetables organically in small area, it would be very

unique practice if we start in our institution. By giving the awareness to the students in kitchen garden we can make them financially independent also. Further she suggested that lectures can also be planned with the support of Kheti Virasat Mission

- Further Ms. Manu Bhooshnee suggested that nursery should also set up in the college as we have ample of plants in our campus.

- N.S.S. Volunteers, Ms Sukhjinder and Gardening Committee with Dr. Ramana as In-charge will be joint team for this purpose

- Sh H.K. Chugh and Sh Jasveer Chauhan further suggested that area for the kitchen garden and Nursery should be decided well in time.

8) Ms. Ruby further informed the House that we should inculcate principles of "Samata Daran" in our students. Students should know the constitution of the college. Sh H.K. Chugh suggested that book on the principles of "Samata Daran" has already been published by

Sanatan Dharma Society. Mr Bindra was directed to bring some copies in our College Library so that it can be distributed among the students. Further if need arises, title of the book will be changed in future after doing some editions.

9) It was discussed that we should work on the placement of the students. Mrs. Ruby suggested that we should sign more & more MOU's with the Industry to increase the scope of the placements. Sh. Jasveen Chauhan said that Areas/ fields where students can be placed should be collected from the departments first and they will meet the officials in this regard to sign the MOU. Madam Poonam (Alumni & IQAC member) also suggested that placement should become strength of the college. Further she suggested that free coaching classes for competitive Exams can also be started in the college. Madam Poonam along with Sh. Jasveen Chauhan, Mr. Jay, Mrs. Shikha Mishra volunteered to take the lecture for the free coaching classes.

10) Dr. Ranjana suggested that Meditation Room should be open and functional. Sh. Jasveen Chauhan said to submit the approval of requirements. Dr. Ranjana will be the Incharge of Meditation Room.

- 11) Mrs. Sulchinder suggested that as the colleges are open for the students now, we should conduct medical check-up camps in our college and basic medical/first aid facility should be available in the college. All agreed to it. After final examinations, in April medical check-up camp will be planned by Dept. of N.S.S.

The meeting ended with thanks to the chair.

Indy

Manjuma

M. J. Shastri